



**Chris Christie**  
Governor

**Kim Guadagno**  
Lt. Governor

**Allison Blake, PH.D., L.S.W**  
Commissioner

**JOB VACANCY POSTING**

<b>POSTING #:</b>	063-17	<b>ISSUE DATE:</b>	April 13, 2017
<b>TITLE:</b>	<b>TRAINING TECHNICIAN 4</b>	<b>CLOSING DATE:</b>	April 27, 2017
<b>LOCATION:</b>	Department of Children and Families (DCF) Office of Training and Professional Development 30 Van Dyke Avenue New Brunswick, NJ 08901		
<b>POSITIONS:</b>	1	<b>RANGE:</b>	S27
<b>DISTRIBUTION:</b>	STATE WIDE	<b>SALARY:</b>	\$67,714.29 - \$96,415.56

**SCOPE OF ELIGIBILITY:** Open to employees who are permanent in a competitive title with underlying permanent State service as a promotional or lateral opportunity, subject to current promotional and hiring restrictions.

**DEFINITION:** Under the direction of a supervisory official in a State department or agency, supervises the activities and staff of a work unit responsible for conducting varied training courses, classes and seminars designed to improve individual and/or organizational performance; oversees the planning, development, administration and implementation of an entire department/agency employee training program or a major segment of it; does other related duties as required.

**REQUIREMENTS**

**EDUCATION:** Graduation from an accredited college or university with a Bachelor's degree.

**EXPERIENCE:** Four (4) years of experience in work involved in planning and carrying out training programs of varied types, such as employee training, adult education, and/or group education, one (1) year of which shall have been in a supervisory capacity.

**SPECIAL NOTE:** Consideration will be given to a candidate that possesses a degree and or experience in Organizational Development and Leadership. Significant understanding and delivery of talent coaching, feedback modalities, Transfer of Learning and applied behavioral change are core components of the positions responsibilities. Knowledge of Performance Development Programs, Adult Learning Modalities and Performance Management are additional consideration areas.

**NOTE:** Applicants who do not possess the required education may substitute additional experience as indicated above on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**NOTE:** APPLICABLE SPECIAL RE-EMPLOYMENT LIST ESTABLISHED AS A RESULT OF A LAYOFF WILL BE USED BEFORE ANY PROMOTIONS ARE MADE.

**IMPORTANT NOTICE**

**RESIDENCY** - Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

**Electronic Filing:**

Forward a cover letter and resume electronically to:

**Jennifer.Dowd@dcf.state.nj.us**

Include the Job Posting # in the subject line of your email

**Alternate Filing:**

If unable to file electronically, applicants may forward a cover letter and resume (including Job Posting #) to:

**Andrea Maxwell, Manager 2 Human Resources  
Department of Children and Families  
Office of Human Resources  
P.O. Box 717  
Trenton, NJ 08625**